



VAACE/VLF 2018 Annual Conference
October 23 & 24, 2018
Embassy Suites by Hilton Hampton Hotel Convention Center & Spa
Workshop Proposal

Proposals Due: **August 10, 2018**
Send To: ashockley@es.vccs.edu
Questions? Contact Amy Shockley: ashockley@es.vccs.edu

Primary Contact: _____

Organization/Affiliation: _____

Email: _____ Phone: _____

Other presenters' names & emails (if applicable):

Name: _____ Email: _____

Name: _____ Email: _____

Name: _____ Email: _____

Presentation Title: _____

Session description (maximum 250 characters):

Presentation Objectives: By the end of this session, participants will be able to...

1. _____
2. _____
3. _____

Will your workshop promote a specific product? No Yes

Which topic area(s) will your workshop address? Select all that apply.

- | | | | |
|---|---|--|---|
| <input type="checkbox"/> Basic Skills/Literacy | <input type="checkbox"/> Family Literacy | <input type="checkbox"/> Productivity/Enrichment | <input type="checkbox"/> CCRS |
| <input type="checkbox"/> Correctional Education | <input type="checkbox"/> GED® | <input type="checkbox"/> Program Administration | <input type="checkbox"/> WIOA |
| <input type="checkbox"/> ELA/Immigration | <input type="checkbox"/> NEDP | <input type="checkbox"/> Workforce Development | <input type="checkbox"/> Vendor Workshop |
| <input type="checkbox"/> Other, _____ | <input type="checkbox"/> Postsecondary Ed | <input type="checkbox"/> CBLO | <input type="checkbox"/> Research/Reports |

When would you prefer to present your workshop? Choose all that apply.

- No preference Tuesday am Tuesday pm Wednesday am Wednesday pm

Session length 60 minutes 20 minutes (limited number)

Would you be willing to present your workshop more than once? No Yes

Presenter bio (maximum 300 characters per presenter):

Presenter Agreement: By submitting this proposal form I/we agree to the following:

1. Non-vendor presenters whose sessions are selected: the lead presenter receives one year COABE/VAACE membership, valued at \$75; and a reduced registration fee which is 50% off the non-membership registration, valued at \$100.
2. VAACE will not provide equipment for workshops or print handouts. **Presenters must provide their own laptop** (projectors will be provided) and handouts. Workshop rooms will have screens and power carts.
3. *Contact & Photography:* Unless otherwise requested, the email address listed above may be included in the conference printed program if your proposal is selected. You agree that your photographic image may be used by VAACE.