



## 2024 Conference Registration Form October 22 & 23 DoubleTree by Hilton, Charlottesville

First Name: \_\_\_\_\_ Last Name: \_\_\_\_\_

Address: \_\_\_\_\_

City: \_\_\_\_\_ State: \_\_\_\_\_ Zip Code: \_\_\_\_\_

Phone Number: \_\_\_\_\_ E-mail: \_\_\_\_\_

**Registration:** (Registration includes breaks and working lunches)

**VAACE Member Registration:**

- \$200.00 In-person - \*Must be postmarked by October 11<sup>th</sup>
- \$35.00 Virtual - \*Must be postmarked by October 11<sup>th</sup>

**Non-VAACE Member Registration:**

- \$250.00 In-person - \*Must be postmarked by October 11<sup>th</sup>
- \$50.00 Virtual - \*Must be postmarked by October 11<sup>th</sup>

**Presenters (1 per workshop):**

- \$150.00 \*Must be postmarked by October 11<sup>th</sup>

**Meals:** *note special dietary request*

- Vegetarian
- Vegan
- Gluten Free
- Other: \_\_\_\_\_

**Total Registration:** \_\_\_\_\_

**Additional fees:**

- \$30.00 VAACE Membership Dues (New or Renewal)
- \$.00 VAACE Lifetime Member

(Please note, the membership year is Oct 1, 2024 through Sept. 30, 2025)

**Total Membership:** \_\_\_\_\_

**Grand Total:** \_\_\_\_\_

Amount enclosed: \_\_\_\_\_ Check # \_\_\_\_\_ Purchase Order # \_\_\_\_\_

Credit card payment: use PayPal below link to pay

**Purchase Orders:** Please list names of all participants on the purchase order with the dates attending and include the name and address of the fiscal agent. Purchase Orders will be invoiced for the amount issued.

**VAACE Tax-Exempt # 54-1283575**

**Cancellation Policy:** All requests for refunds must be received in writing by October 11, 2024.

After October 11<sup>th</sup>, no refunds will be issued, although another staff member may take your place.

Return registration to:

Betsy Mathias, Registration Chairperson  
6120 North Danford Street  
Fredericksburg, VA 22407  
540-850-2088(h)  
bcmathias@aol.com

Hotel reservations are the responsibility of each registrant. Visit:

[VAACE Room Block](#) to receive the conference room rate.

PayPal link: [PayPal.Me/VAACE2018](https://www.paypal.com/VAACE2018) (This is the correct link for the 2024 conference.)